HDFC BANK
We understand your world

RRF (Rematerialisation Request Form)
[ ] Remat of Securities [ ] Remat of Gsec - Request Form (NSDL & CDSL)
(To be used in Triplicate)

RRF No./Application No.		RRF/ Application Date	D D M M Y Y Y Y

Please fill all the details in CAPITAL LETTERS in English

To,
HDFC Bank Ltd. - Depository Services, Empire Plaza I, 4th Floor, Chandan Nagar,LBS Marg, Vikhroli(West), Mumbai -400083.
NSDL (DP ID - IN 300126 / IN 301151 / IN 301549 / IN 300476 / IN 300601 / IN 301436)
CDSL (DP ID - 13012400/13020700)

Account Holder's Details

DP ID	Client ID
Name of the 1st/Sole holder	
Father / Husband Name of 1st/Sole Holder	
Name of the 2nd holder	
Name of the 3rd holder	

Part (A) Rematerialisation Request
(To be filled for rematerialisation of securities held in Demat Account)

I / We hereby declare that the below mentioned account may be debited to the extent of my / our rematerialisation request and equivalent certificates be issued for the same. I / We hereby declare that the above mentioned person(s) are the beneficial owners of the securities mentioned:

RRN		RRN Date	D D M M Y Y Y Y
Number of Securities to be Rematerialised	(In Figures)	ISIN	

Number of Securities to be Rematerialised (In Words) _____

NSDL

Name of Issuing Company	
Name of Security	
Certificate Count Requested	
Reason/Purpose	_____
Address (To be filled in only if change in address is to be recorded for Rematerialized Securities)	
	City / Town / Village
State	PIN Code(Mandatory)
Types of Lot Requested	[ ] Market Lot. [ ] Jumbo Lot. (Specify Denomination)

CDSL

Documents enclosed	
Occupation of the 1st Holder	Details of Existing Folio (if any)

Face Value		Type of Security	[ ] Equity [ ] Debentures [ ] Bonds [ ] Units [ ] Other(Specify)_____
Types of Securities	[ ] Free [ ] Lock-in	Lock-in Quantity	
Lock in Reason		Lock in Expiry/Release Date	D D M M Y Y Y Y

Part (B) Rematerialisation Request for Government Securities
(To be filled for rematerialisation of securities held in Demat Account)

RRN	

I/We request you to rematerialise Government Securities from my/our account as per the details given below & in account holder details section.

Tick (P) whichever is applicable   [ ] I) Convert to Physical Government Securities   [ ] (II) Transfer of Government Securities from NSDL SGL II

Part I: I/We hereby declare that the below mentioned account may be debited to the extent of my/our rematerialisation request and equivalent certificates be issued for the same. I/We hereby declare that the below mentioned person(s) are the beneficial owners of the securities mentioned.

Part II: I/We hereby declare that the below mentioned account may be debited to the extent of my/our rematerialisation request and equivalent securities be credited to my SGL account maintained with another eligible entity. I/We hereby declare that the below mentioned person(s) are the beneficial owners of the securities mentioned.

I/We am/are submitting request letter for inter SGL transfer for rematerialisation with Transferee details duly filled in. This is being done to facilitate a debit in my SGL Constituent Account of NSDL

Face Value of Securities(in Rs.) to be Rematerialised/Transferred

In Figures		In words	_____

Nomenclature of the Security	_____	Loan Code		(To be filled by the Dp/in consultation with the Dp)

ISIN	I N	(To be filled by the Dp/in consultation with the Dp)	Total no. of Certificates_____ (For Part I Only)

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No. of Certificates	Denomination	Amount (Rs.)
	GRAND TOTAL	

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Acknowledgement Receipt

We acknowledge the receipt of Remat Request as ticked   [ ] Part I   [ ] Part II   Request Date |

Client ID		ISIN	I N
DP ID		RRF No./Application No.	Name of the Executive _____

Signatures of Account Holders [Applicable for Part (A), Part (B)]

	First/Sole Holder	2nd Holder	3rd Holder
Name			
Signature as per DP records			
Signature as per RTA records (Applicable only for CDSL Rematerialisation request)			

Participant Authorisation

Part (A): Received the above mentioned securities for Rematerialisation from below account holder having the below DP ID, Client ID and ISIN mentioned in Part-A/Part B (as applicable)

DP ID ☐☐☐☐☐☐☐☐   **Client ID** ☐☐☐☐☐☐☐☐

Name of the 1st/Sole holder ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐   Date ☐D ☐D ☐M ☐M ☐Y ☐Y ☐Y ☐Y

The Rematerialisation Request form has been verified with the details of the Beneficial Owner's account and it is certified that the form is in order. The account has sufficient balances to accept the Rematerialisation as requested. It is also certified that the details of beneficial owners signatures have been verified and found in order. The other details of the beneficial owners as extracted from the records are enclosed.

Part (B): The application form is verified with the details of the beneficial owner's account and certify that the application form is in order. The account has sufficient balances to accept the rematerialisation as requested. It is also certified that the beneficial owners signatures are verified and found in order. The other details of the beneficial owners as extracted from the records are enclosed.

Name of the Executive_____

Depository Participant Signature	Depository Participant Seal

This part of the section has been intentionally kept blank